

**Great Bentley Scout & Guide HQ Management Committee**  
**MINUTES 20<sup>th</sup> June 2007**

**1.Present:** Brian, Karen, Gary, Debbie, Matt B, Jan, Wendy, Jeanine, Liz, Jules, Barbara  
Apologies from Ali and Matt

**2.Minutes:** The minutes of the previous meeting were agreed as accurate.

**3 AGM:**

The date of 16<sup>th</sup> July @ 19.30 was agreed for the AGM. The Chairman circulated his report for the year ready for the AGM. Debbie presented the audited accounts for last year for inspection and questions. Wendy agreed to do a newsletter that could be circulated to parents and put up in Post Office to advertise the AGM.

**4 Fund-raising**

1<sup>st</sup> September Tea Tent - Jan needs help 08.00 to make sandwiches in hut or to help Matt erect tent on the green. Everyone to supply cakes for the event.

22<sup>nd</sup> Oct. Halloween Party – Liz has most things organised but needs help on the night.

**5. Accounts**

Current financial position was not available, however the Sponsored Walk raised over £900 which has now been paid in.

**6. Newsletter -**

AGM - 16<sup>th</sup> July

Thanks to Wendy for her support and producing the newsletter each month. This will be her last meeting as she is moving “up north”.

**7. Any other Business**

None

**7. Date of Next Meeting - Wednesday 16<sup>th</sup> July @ 19.30**

CC Committee

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