

# Minutes

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## Monthly Meeting

**Date/Time:** 20<sup>th</sup> January 2008

**Location:** Scout Hut

**Committee:** Chairman: Gary Smith, Secretary: Samantha Smith, Treasurer: Trevor Mills  
Gerard Page (Scouts), Chris Jones (Cubs), Mr Sturgeon, Gary Fairclough (Cubs),  
Sue Lee (Cubs/Scouts), Ali Hare,

**Leaders:** Jan Bovingdon, Matt Bovingdon, Karen Pigram, Debbie Heskith, Jules Pettitt,  
Nean Powell, Liz Bennett

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### 1. Apologies

Apologies received from Kathryn Long (Beavers), Christine Vaughan (Brownies. Guides), Barbara Fookes

### 2. Minutes of previous meeting

Minutes proposed and agreed.

### 3. Treasurers Report

Bank signatories changed, and will be closing deposit account shortly. Action: TM, GS, JP  
Bank Account currently stands at £2193.85 (*see attached report.*)

Awards for all Grant to provide a permanent track solution. Posted on 22<sup>nd</sup> Dec. Estimated eight week processing time (possibly by next meeting).

### 4. PIR Raffle & Entertainment Night

After stock had previously been paid for so a profit of £25 was made from selling hot dogs, drinks and snacks.

A raffle was held for the complimentary box of chocolates received in addition to the commission. This was won by Daniel Lee. Ticket sales and commission = **£126** \*need to check figure

### 5. Hut Maintenance

*Electrics*

Alternative Electrician to be contacted. Action TM

*Flooring.*

Flooring not as bad as anticipated – to be monitored during winter months. TM to conduct flooring survey once fire doors have been replaced.

*Fire Doors*

Measurements need to be taken by glass company hopefully this will be completed over the next few weeks: Action: KP & MB

*Kitchen Units*

Replacement Kitchen units to be priced up.

Write to B&Q (Colchester & Clacton) to request donation of ex-display/ trade pricing for units:

Action GS

Measure up and price worktop: Action LB

*Kitchen Visitors*

Agreed to invest in ultrasonic device to encourage mice to find alternative accommodation. Until doors are fixed mice seem to have easy access into the building. Action TM

*Septic Tank*

Agreed to have septic tank emptied through an alternative company (Binders) as our known supplier was unable to reach the tanks location with their vehicle. Cost is £90 and LB has been provided with payment. Action LB

*Outside Lights*

As we are having an electrician visit it was proposed to change the halogen spotlights replaced with low wattage alternatives. Agreed to investigate costs. Action TM

*Track to hut*

Following the previous track repairs, it would appear that other parts of the track are requiring similar attention. Previous Track Sub committee to investigate as it may be easy to provide another short term fix. Will review at next meeting, as we should know if we have been successful with our Awards for all application.

*Memorial Camp Fire*

Agreed to make a permanent camp fire at the rear of the car park.

If John's widow agrees then we would dedicate this in his memory. Action MB

Working Sub committee MB, GF, TM & GS.

(Contact Silverton's and request materials at cost price)

*Interior Decorating - Saturday 22<sup>nd</sup> March @ 9am*

Thanks to Trevor we have had a quantity of Magnolia paint donated.

Painting Team Members: CJ, DH, MB, MS, LB, JP, JB, GS & SS

Please can all Leaders ensure that all equipment is stored away in cupboards etc after your meetings this week.

## **6. Fundraising**

***Chocolates for Chocoholics – Feb/March***

Action SS

(Subsequent to meeting: Emailed [sales@chocolates-for-chocoholics.co.uk](mailto:sales@chocolates-for-chocoholics.co.uk) for ETA of Spring Catalogue)

***Strawberry Fayre & AGM – Saturday 3<sup>rd</sup> or 10<sup>th</sup> May***

Event in grounds

Strawberries usually available from the middle of May

***Tour de Tendring – Saturday 18<sup>th</sup> May***

Agreed to participate as a group with sponsorship funds going to Scout Hut.

£10 per rider admission charge?

CJ to coordinate.

KP to modify the sponsored walk forms.

Adult to child ratio 1:6 for cycle events

***Tour de Tendring Catering – Saturday 18<sup>th</sup> May***

Contact TDC, Parish Council about providing Tea Tent either on Green or at Village Hall as this is an official stop. (May also want to be stop before Tesco's)

***Cricket Match Tea Tent***

GS to contact Peter Bodily

Also require permission from Parish Council

***Grand Raffle – Drawn at Village Show – Saturday 6<sup>th</sup> September***

Contact Derek Burdet re having draw at show

Obtain Lotteries Licence from TDC

Investigate a potential sponsor for Tickets

MS has agreed to donate a bike as the main prize (Ladies or Gents?)

Do we seek additional prizes too?

Promote early July/August in Parish Magazine

***Village Show Tea Tent – Saturday 6<sup>th</sup> September***

Contacting WI and British Legion about making cake with provided ingredients.

***Smarties Tubes – Date TBA***

LB to try and source sufficient smartie tubes from local Cash & Carry

***Evening Event – Probably a Tuesday evening in Sept/Oct***

Parents' to stay behind during Night Hike or similar

***Halloween Disco – Friday 31<sup>st</sup> October***

To organised nearer the time.

**7. AOB**

None



Subsequent to meeting

*Hallway Skirting: GF to install.*

**8. DONM**

Wednesday 20<sup>th</sup> February 2008 @ 8pm



**Treasurers Report**

Current balance is £2,193.85. This will be the closing balance for the end of the year.

All 2007 insurances and utility bills have been paid.

Yearly report for 2007 to follow once accounts have been audited by Auditor Cameron Hird. Will contact him once December statement received.

Change of signatories all complete. Bank requires 2 of us to close the Business Reserve account. Will arrange with Gary and/or Juliette.

Awards for All was sent on 22 December. 8 week processing time anticipated.