

Minutes

Monthly Meeting

Date/Time: 20th February 2008

Location: Scout Hut

Committee: Chairman: Gary Smith, Secretary: Trevor Mills
Gerard Page (Scouts), Chris Jones (Cubs), Mr Sturgeon, Sue Lee (Cubs/Scouts)

Leaders: Jan Bovingdon, Matt Bovingdon, Karen Pigram, Debbie Heskith, Nean Powell, Liz Bennett

1. Apologies

Apologies received from Kathryn Long (Beavers), Christine Vaughan (Brownies. Guides), Barbara Fookes, Jules Pettitt, Samantha Smith, Gary Fairclough (Cubs), Ali Hare,

2. Minutes of previous meeting

Minutes proposed and agreed.

3. Treasurers Report

Bank account need signatories need to be present to close an account!

Books currently being audited. Though current Balance = £2931.25

Awards for all Grant: Letter received back with reference number.

Subsequent to meeting: We have been awarded the £5,200 for the track! New quotes to be obtained from potential suppliers. Action GS

4. PIR (Post Implementation Review)

i. Smarties

Not all tubes have been issued or counted – however we have already received more than the product cost. Deferred until next meeting.

5. Hut Maintenance

Electrics

Alternative Electrician has been contacted. Site Visit scheduled for March 1st. Will look at Path Lights and fuse box tripping fault. Action TM

Fire Doors

A quote of £1,650 for the two fire doors, and £270 for the main entrance has been received. This represents good value so the committee have agreed to purchase and installation. Action: KP & MB

Flooring

A part of the flooring may need to be replaced and a mat well installed once the fire doors are in place. We can apply for an Essex Scouts grant for floor surface/markings. There is also a Community Initiative fund available for local projects too. Action TM

Kitchen Units

Kitchen units are more expensive than originally anticipated. Project on hold as funds spent on Fire Doors.

Kitchen Visitors

Ultrasonic device has been installed to encourage mice to find alternative accommodation.

Septic Tank

Septic tank has been emptied via Binders at a cost of £90. If we request their smaller truck they can drive into the grounds.

Outside Lights

See Electrics above.

Track to hut

Will review at next meeting, as we should know if we have been successful with our Awards for all application.

Subsequent to meeting: We have been awarded the £5,200 for the track! Quotes to be obtained from potential suppliers. Action GS

Memorial Camp Fire

Agreed to make a permanent camp fire at the rear of the car park. John Thompson's widow happy with proposal.

Working Sub committee MB, GF, TM & GS.

Contact Silverton's and request materials at cost price. Action GS

*Interior Decorating - **Saturday 22nd March @ 9am***

Thanks to Trevor we have had a quantity of Magnolia paint donated.

Painting Team Members: CJ, DH, MB, MS, LB, JP, JB, GS & SS

Please can all Leaders ensure that all equipment is stored away in cupboards etc after your meetings this week.

If time allows can coat hook be installed too.

6. Fundraising

Chocolates for Chocoholics – Feb/March

Action SS

Strawberry Fayre & AGM – Saturday 3rd or 10th May

Event in grounds

Strawberries usually available from the middle of May

Tour de Tendring – Saturday 18th May

Event Cancelled for 2008, though TDC seemed happy to allow us to provide refreshments.

Adult to child ratio 1:6 for cycle events

Cricket Match Tea Tent

GS to contact Peter Bodily – Awaiting the start of the Cricket Season

Also require permission from Parish Council

Grand Raffle – Drawn at Village Show – Saturday 30th August

Contact Derek Burdet re having draw at show

Obtain Lotteries Licence from TDC

Investigate a potential sponsor for Tickets

MS has agreed to donate a bike as the main prize (Ladies or Gents?)

Do we seek additional prizes too?

Promote early July/August in Parish Magazine

Village Show Tea Tent – Date changed to 30th August 2008

Contacting WI and British Legion about making cake with provided ingredients. (SS & MS)

Evening Event – Pampered Chef 13th May

Parents' to stay behind during outdoor event.

Halloween Disco – Friday 31st October

To organised nearer the time.

7. AOB

Coat Hooks – See Interior Decorating

Insurance for Grass Cutting: There is no public liability cover for volunteers cutting the grass
Health & Safety Hygiene certificate: Certificate held by Debbie so this should cover us for the food preparation.

Lotteries Licence: This will be required of we do a grand draw. Cost is £40 for first year and £20 to renew.

Mayflower Walk, Sunday 25th May – Possible alternative to cycle event – though we completed a sponsored walk last year.

8. DONM

Subsequent to meeting date changed to **Thursday 17th April 2008 @ 7pm**