

Minutes

Monthly Meeting

Date/Time: 2nd October 2008

Location: Scout & Guide Hut

Committee: Chairman: Gary Smith, Secretary: Trevor Mills
Gerard Page (Scouts), Chris Jones (Cubs), Mr Sturgeon, Sue Lee (Cubs/Scouts),
Chris Jones, Bonnie Beard, Paula Wright, Kathryn Long, Liz Bennett

Leaders: Jan Bovingdon, Paul Bovingdon, Matt Bovingdon, Karen Pigram, Debbie Heskith,
Nean Powell, Barbara Fookes

Parents: None present!

1. Apologies

Apologies received from Sue, Chris, Jan, Nean, Kathryn & Barbara

2. Minutes of previous meeting

Minutes proposed and agreed.

3. Treasurers Report

Bank account balance currently stands at £4,554.49
This includes the £3,270 cheque from the Grassroots grant.

Agreed to apply for the Gilwell Special Projects Grant to replace the entire hut floor.
Action TM, GS & KP

Invoice/Receipt still required for the Fire Doors
Action KP

4. PIR (Post Implementation Review)

Alton Water Sponsored Cycle Ride

Approximately 30 children and parents/leaders attended this event. However yet again we were very poorly supported but the Brownies and Guides. Only three girls were present.

Sponsorship: Approximately half the money has been collected, the total currently £278

Thank you to all those who attended the event and to Kathryn who towed the horsebox of bikes to the event.

5. Hut Maintenance

Kitchen Refurbishment

We have sufficient money to completely refit the kitchen units, replace the white appliances, and install an extractor fan. We will also order two additional worktops for the Computer Suite.

TM & TM have offered to order the kitchen from B&Q and install the kitchen over the Christmas break.

Action TM

Fire Safety

Need to obtain another "Push to open" sticker.

Fire Extinguishers need to be checked again.

Fire Action Plan needs to be documented

Action GP, MS & GS

Boundary Fence

Lynda McW. has used all of her grant money so will have to fund this ourselves or wait until next time.

Agreed to obtain a quote for the fencing for future reference.

Action DH

Memorial Camp Fire

No response has been received from Silvertons.

Decided to price up base etc ourselves.

Action TM

Tractor Shed

Tractor shed is a little on the small side.

Alternative storage is being sought.

Action TBA

6. Fundraising

Halloween Disco – Friday 31st October

Action Plan

Tickets – KP

Sweets, Drinks & Crisps – LB, JP

Glowsticks, Disco Lights – GS

Music & Speakers – LB

Room Décor – Thursday 30th @ 17:30 - ALL

Grand Raffle

Action Plan

Lotteries Licence – KP

Raffle Tickets & Posters – KP

Halfords have also offered a brand new bike and a Sat Nav system as first and second prizes.

Donation letters for additional prizes – JP & LB

Family Pub Quiz – 29 November 7pm for 7:30 start
£2 per person, max six per team.
Separate paper based quiz for kids
Each (Scout/Guide) group to provide a raffle prize
Action LB

7. AOB

Newsletter

Next Newsletter to be produced.
Action KP

Wheelchair Access

Need to investigate creating wheelchair access to the hut.

Thank you letters

Letters to be sent to :-
WI for Cakes used at the village show.
Queens Own Buff's Regiment for donation of standard bearer.

Committee Members

We are still in need of more committee members, and existing member to attend our regular meetings. If you are unable to attend please advise Gary via email at gary@smiffy.info if you wish to send apologise or let a fellow member know.

Working Weekend

We agreed to advertise for actual jobs to be completed rather than a generic “come and help” request next time. Attendance was very poor with only one parent turning up that was not a committee member – though they are the wife of a committee member! Thank you to though committee members who did arrive and help setup the Computer Suite, tidying the ground and painting the skirting.

Items carried forward from last meeting:

Meeting Conduct - Meetings need to become more focussed, with only one person speaking at a time. There are far too many sub-conversations taking place which can result in others missing the main information.
Action ALL & GS

8. DONM

Next meeting is on **Thursday 4th December 2008 @ 7:30pm**