

# Minutes

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## Monthly Meeting

**Date/Time:** 15<sup>th</sup> June 2011 @ 7:45pm (After AGM)  
**Location:** Scout & Guide Hut  
**Committee:** **Chairman:** Barbra Fookes, **Secretary:** Gary Smith, **Treasurer:** Tracey Mills  
Rose Cranwell, Trevor Mills, Ian Watcham, Hayley Weller, William Wellar, Carol Neal, Jackson Sloan, Jane Barker  
**Leaders:** Jan Bovingdon (Group Scout Leader), Paul Bovingdon (Beaver Leader), Matt Bovingdon (Scout Leader), Karen Pigram (Cub Leader), Deborah Hesketh (Rainbows Leader), Nean Powell (Brownie Leader), Crystal Alford (Guide Leader), Karen Nice (Guide Leader), Liz Fryer-Kelsey (Guide Unit Helper), Mark Renault (Asst. Cub Leader)

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### 1. Apologies

Apologies received from Trevor, Crystal, Ian, Rose, Jane

### 2. Minutes of previous meeting

Agreed and approved.

### 3. Treasurers Report

Bank account balance currently stands at £1,357  
All bill payments currently up to date and all 2011 rents have been collected.

### 4. Hut Maintenance

Store Room – Top of door needs filling and architrave fitting. **Action MR**  
Buy Ultra-Sonic Mouse deterrent for main hall. **Complete GS**  
Replace ducting for Kitchen Extractor. **Action TBA**  
Purchase Heavy Duty outdoor lock and spare keys. **Complete TM**  
Fire Circle – Still incomplete, should arrange a working party to complete this. **Action TBA**  
End Wall Cupboards : Mice living inside, and contents getting damp. Proposal to paint outside and interior wall with a sealing paint.  
Damp spot on ceiling becoming a main concern – A roofing contractor came in and the problems is less serious than anticipated and the roof has been repaired. **Completed MR**  
Interior Hut Decorating: - **Barclays £500 Grant scheduled over Summer Holidays**



# The Scout & Guide Hut Committee



## 5. AOB

Fundraising was discussed:

Bag Packing at Clacton on Sea Tesco. **Action HW to schedule a date for 2012**

Waitrose Charity Collection - **Action KP**

Pampered Chef Evening – Sept 29<sup>th</sup> Time TBA – **Action DH**

Include HUT in Boot Sale Trail, parents to donate items. 6<sup>th</sup> August. **Action BF**

50's Night – Event: Jackson to investigate. **Action JS**

## 6. Village Show 3<sup>rd</sup> September

9am Hut for sandwich making

9am Green for marquee on Green.

11am Serving Etc

Crockery – **Action BF**

## 7. DONM

Wednesday 21<sup>st</sup> September 2011 @ 8pm